STATE BANK OF SIKKIM
GANGTOK

Applications are invited from the eligible local candidates for filling up of 26 (twenty six) posts of Junior Accounts Assistants on temporary regular basis in PB-2 of Rs. 5200-20200 plus grade pay of Rs. 2600/= plus other admissible allowances as per the rules under State Bank of Sikkim.

CONDITIONS OF ELIGIBILITY :

1.	Minimum Educational Qualification	:	(a) *Class – XII passed from a recognized Board or equivalent.* *(b) One year Certificate/Diploma in Computer Application from a recognized/ institution.*
2.	Other requisites	:	(a) *Candidate must be in possession of either Sikkim Subject Certificate or Identification Certificate issued by the competent authority under relevant orders of the State Government.* *(b) Should have knowledge of any of the State Language viz. Nepali/Sikkimese Bhutia/ Lepcha/ Limboo.* *(c) Should have valid Local Employment Card.* *(d) Should be conversant with the customs and usages of Sikkim.*
4.	Age	:	*Should have attained the age of 18 years, but should not have exceeded 30 years as on 31.12.2015. (in the case of Regular Government Servant, not more than 40 years) and in the case of Group 'C' & 'D' persons working under the State Government Departments and under NHPC, other Central Government Establishment or Undertakings in the State of Sikkim,*

local employees who are working in Banks, Sikkim Manipal University, Sikkim University, Vinayaka Missions University and employees engaged by IT in Common Service Centres as Computer Operators on Muster Roll/ Adhoc/ Substitute/ Contract/ Work-Charged basis, not more than 50 years in terms of Notification No. M(3) P.III/ 74/Gen/ DOP dated 23.11.2012.)

The maximum age limit is relaxable by five (05) years in the case of BL/ST/SC/PT candidates and four (04) and (03) three years for OBC – Central List and OBC – State List candidates, respectively.

5. Reservation :

JUNIOR ACCOUNTS ASSISTANTS – (26 POSTS)

SL. NO.	***CATEGORY***	***NO. OF POSTS***
1	*Unreserved*	*05*
2	*Bhutia Lepcha*	*02*
3	*Bhutia Lepcha (Women)*	*02*
4	*Bhutia Lepcha (BPL)*	*01*
5	*Other Backward Classes – Central List*	*03*
6	*Other Backward Classes – Central List (Women)*	*01*
7	*Other Backward Classes – Central List (BPL)*	*01*
8	*Other Backward Classes – State List*	*02*
9	*Other Backward Classes – State List (Women)*	*02*
10	*Other Backward Classes – State List (BPL)*	*01*
11	*Scheduled Tribe*	*02*
12	*Scheduled Tribe (Women)*	*01*
13	*Scheduled Caste*	*01*
14	*Scheduled Caste (Women)*	*01*
14	*Primitive Tribe*	*01*
	Total	***26***

Candidate need not submit any documents, however the candidate should ensure that they are qualified on the date of application in all respect. Candidate will not be informed by the State Bank of Sikkim for any discrepancy or disqualification at personal level. However, those candidates whose forms are found to be incomplete in any manner will be summarily rejected, so all candidates are advised to ensure that they are qualified for the post.

The selected candidates shall be posted at remote places of South, West and North Districts. No transfer request shall be entertained before completion of 5 years.

APPLICATION FORM

- Submission of Online Application is mandatory. All the candidates will have to fill the online form through the official website of the Bank, **www.statebankofsikkim.com**.

- Hard copies submitted without online submission, will not be accepted.

- Applications submitted on any other format will not be accepted.

- **Last Date for online Application download: 29.01.2016 (4:00 PM).**

- **Last Date for submission of filled in downloaded application form (print out): 30.01.2016 (2:00 PM)**

  The Application (consisting of one copy of printout of online application form) along with Bank Demand Draft (in original), amounting to Rs. 300/= (Rs. 100 for BPL) drawn in favour of State Bank of Sikkim, payable at Gangtok, must reach the office of the Asstt. General Manager (Adm.), State Bank of Sikkim, Gangtok, Head Office, on or before 30.01.2016 (2:00 PM). No application will be accepted/received after last date of submission.

- The candidates in their own interest are requested to retain a photocopy of the Application Form.

PROCESS FOR FILLING ONLINE FORM

Before filling the application form, candidate are advised to carefully go through the advertisement and eligibility criteria and ascertain that they fulfill all the criteria for the post. Those claiming reservation should categorically specify the categories to which he/she belongs in the box provided in the application form.

1. Lon on http://www.statebankofsikkim.com to access the home page.

2. Click on the tab "career" or "SBS Recruitment". You will be redirected to the page of SBS Recruitment.
3. Click on "Apply for Junior Accounts Assistant" button. It will open the Application form where you are required to fill in all the details as per the application form.
4. After filling up all the required fields, Click on the button "Proceed to Print the Application Form". If you have filled all the required fields, you can see your application form ready.
5. You cannot proceed until and unless you enter all the required fields. The system will highlight the required fields to be filled with instructions in "red color". Please check and click "Proceed to Print the Application Form".
6. You can now see your application form. Please click on "Click to Print Your Application".
7. You will get the print out of your application form. The candidates in their own interest are requested to retain a photocopy of the Application Form.
8. Submit the Application (printout of online application form) along with Bank Demand Draft (in original) to the State Bank of Sikkim, Gangtok, Head Office, on or before 30.01.2016 (2:00 PM).

One stamp size photograph should be affixed on the application form in the space provided.

Those candidates who qualify in the written examination will be called for interview in the ratio of 1:3 in each category. No TA/DA is admissible for attending the examination/Interview.

Admission at all the stages of examination for which candidates are admitted by the State Bank of Sikkim viz. Main (written) Examination and Interview Test will be purely provisional and is subject to satisfying the prescribed eligibility conditions. If, on verification at any stage of the examination process, it is found that candidates do not fulfill any of the eligibility conditions, their candidature for the post will be cancelled by the State Bank of Sikkim without notice.

The State Bank of Sikkim will not entertain any application on review or RTI/Correspondence till the entire process of recruitment is complete.

Sd/-
General Manager (Admn.)
STATE BANK OF SIKKIM

Copy forwarded for information to :

1. The Director, IPR Department, Government of Sikkim, Gangtok for information.
2. The Chairman, State Bank of Sikkim, Gangtok
3. The Secretary, Information Technology Department, Government of Sikkim, Gangtok for information.
4. Notice Board for general information and
5. Guard file.

GENERAL MANAGER (ADMN.)
STATE BANK OF SIKKIM

STATE BANK OF SIKKIM
GANGTOK

NOTIFICATION

Rules for open competitive examination to be conducted by the State Bank of Sikkim in 2015-2016 for selection of candidates for appointment to the post of Junior Accounts Assistant in the State Bank of Sikkim is notified here under for general information.

1. The number of vacancies to be filled up after the Examination will be specified in the Notice to be issued by the State Bank of Sikkim.
2. The Examination will be conducted by the State Bank of Sikkim according to syllabus and procedure as indicated in the ***Appendix – I*** to these Rules.
3. The date and place of Examination will be fixed by the State bank of Sikkim.
4. Candidate must write the answers in his/her own hand. Under no circumstance will he/she be allowed to help of a scribe to write the answers.
5. A candidate must pay fees as may be prescribed by the State Bank of Sikkim.
6. The decision of the State Bank of Sikkim as to the eligibility of a candidate for admission to the examination shall be final. Their admission at all stages of examination for which they are admitted by the State Bank of Sikkim viz. main (Written) Examination and Interview Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the Main (Written) Examination and Interview Test, it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled by the State Bank of Sikkim.
7. No candidate will be admitted to the examination unless he/she holds a certificate of admission issued by the State Bank of Sikkim. Their admission to all the stages of the examination will be purely PROVISIONAL subject to satisfying the prescribed eligibility test. Mere issue of admission certificate to the candidate will not imply that his/her candidatures has been finally cleared by the State Bank of Sikkim.
8. A candidate who is or has been declared by the State Bank of Sikkim to be guilty or any attempt on his/her part to obtain support for his/her candidature by any means shall render him/her liable to be disqualified for admission to the competitive examination.
9. (a) Mobile phone, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Infringement of these instructions shall

entail appropriate action including ban from taking the examinations.

(b) Candidates are advised in their own interest not to bring any of the banned items including mobile/phones/pagers to the venue of the examination, as arrangement for safe keeping cannot be assured.

10. The State Bank of Sikkim shall have the discretion to fix the qualifying marks in any or all subjects in the written examination.

11. A candidate, who obtains such minimum qualifying marks in the written examination, as may be fixed by the State Bank of Sikkim, shall be called for interview.

12. The form and manner of announcement of results of the examinations shall be decided by the State Bank of Sikkim. The State Bank of Sikkim will not enter into any correspondence with any candidate regarding results.

13. After the examination and interview, the names of the successful candidates will be arranged by the State Bank of Sikkim in the order of merit based on marks awarded to each candidate. Candidates shall be considered for appointment to the available vacancies in the order in which their names appear in the merit list.

14. A candidate who is or has been declared by the State Bank of Sikkim guilty of impersonation or of submitting false and fabricated documents which have been tampered with or of making statements which are incorrect or false or of suppressing material information or of attempting to use unfair means in the examination hall or otherwise, or resorting to any or other irregular or improper means for obtaining admission to the examination hall may, in addition to rendering himself liable to criminal prosecution, be debarred by the State Bank of Sikkim permanently or for specified period for admission to any examination or appearance at any of the interviews held by the State Bank of Sikkim for selection of candidates,

15. Candidates, already in Government service or in government owned undertaking or similar organization, whether in permanent or temporary capacity or as work charged employee shall be, required to submit their application along with No Objection Certificate of their employer.

16. Success in the examination confers no right to appointment unless State Bank of Sikkim is satisfied after such enquiry as may be considered necessary that a candidate having regard to his/her character and antecedents is suitable in all respect for appointment.

17. A candidate must be in good health and free from any physical defect likely to interfere with the discharge of his duties as a staff member of the Bank. A candidate who (after such medical examination as may be prescribed by the competent authority) is found not to satisfy these requirements will not be appointed.

18. No travelling and daily allowance will be paid for the journey performed in connection with the examination, interview and medical examination. All other matters not specified or for which no provision has been made in these rules shall be regulated by rules

and orders applicable to the Service to which recruitments are being made.

19. The candidate must obtain the qualifying marks decided by State Bank of Sikkim in the written examination.

General Manager (Admn.)
State Bank of Sikkim

APPENDIX – I

SCHEME AND SYLLABUS OF EXAMINATION FOR THE PURPOSE OF FILLING UP THE POST OF JUNIOR ACCOUNTS ASSISTANT IN THE STATE BANK OF SIKKIM.

The examination will consist of one (01) paper :

PAPER	SUBJECT	FULL MARKS	TIME ALLOWED
COMPULSORY	General English, General Knowledge, Elementary Mathematics, General Science, Computer Application etc.	300	3.00 hours
VIVA VOCE		40	
TOTAL		340	

COMPULSORY PAPER

The examination will be Multiple Choice Questions with negative marking.

The candidates will be required to answer questions designed to test their understanding of English, knowledge of current events of local, national and international importance. The paper will also include questions from General Science and Elementary Maths of Class – X level and Computer Application of Diploma level.

MARKING SYSTEM

Question paper shall consist of 150 questions of 2 marks each. For every correct answer, 2 marks will be awarded and 0.50 marks will be deducted for every wrong answer.

VIVA – VOCE (INTERVIEW)

The candidates will be interviewed by the State Bank of Sikkim who will have before them a record of their career. They will be asked questions on matters of general awareness. The objective of the interview is to assess the personal suitability of the candidates for the Bank, or service for which he has applied to the State Bank of Sikkim.

The test is intended to judge the mental caliber of candidates. In broad terms, it would be actually an assessment of not only their intellectual qualities but also social traits and their interest in current affairs. Some of the qualities to be judged are mental alertness, critical powers of assimilation, care and logical exposition, balance of judgment, variety and depth of interest, ability for social cohesion and leadership intellectual and moral integrity.

APPENDIX – II

CONDITIONS OF ELIGIBILITY FOR APPEARING IN THE EXAMINATION.

In order to be eligible to appear in Competitive Examination, a candidate must satisfy the following conditions, namely : -

(a)	Minimum Educational qualification	*Class – XII passed from a recognized Board or equivalent with One year Certificate/Diploma in Computer Application from a recognized/ registered institution.*
(b)	Age	*Should have attained the age of 18 years, but should not have exceeded 30 years as on 31.12.2015. (in the case of Regular Government Servant, not more than 40 years) and in the case of Group 'C' & 'D' persons working under the State Government Departments and under NHPC, other Central Government Establishment or Undertakings in the State of Sikkim, local employees who are working in Banks, Sikkim Manipal University, Sikkim University, Vinayaka Missions University and employees engaged by IT in Common Service Centres as Computer Operators on Muster Roll/ Adhoc/ Substitute/ Contract/ Work-Charged basis, not more than 50 years in terms of Notification No. M(3) P.III/ 74/Gen/ DOP dated 23.11.2012.)* *The maximum age limit is relaxable by five (05) years in the case of BL/ST/SC/PT candidates and four (04) and (03) three years for OBC – Central List and OBC – State List candidates, respectively.*
(c)	Other Requisites	(a) *Candidate must be in possession of either Sikkim Subject Certificate or Identification Certificate issued by the competent authority under relevant orders of the State Government.* *(b) Should have knowledge of any of the State Language viz. Nepali/Sikkimese Bhutia/ Lepcha/ Limboo.* *(c) Should have valid Local Employment Card.* *(d) Should be conversant with the customs and usages of Sikkim.*